



**Meadow Lane Pool Application for Employment**

To receive full consideration for employment opportunities at Meadow Lane Pool, please be certain to fill in all the spaces on this application form. Failure to do so could result in the rejection of your application. Your application will remain active for 30 days. Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Position(s) applied for \_\_\_\_\_ Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Name \_\_\_\_\_ Social Security # \_\_\_\_-\_\_\_\_-\_\_\_\_  
Last First MI

Address \_\_\_\_\_  
Street City State Zip Code

Telephone # (\_\_\_\_) \_\_\_\_-\_\_\_\_ Other Phone # (\_\_\_\_) \_\_\_\_-\_\_\_\_ Email: \_\_\_\_\_

- If you are under age 18, and it is required, can you furnish a work permit? N/A Yes No
  - If no, please explain: \_\_\_\_\_
- Have you ever been employed here before? Yes No
  - If yes, give dates and position(s) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_
- Are you legally eligible for employment in the United States? Yes No
- Date available for work \_\_\_\_\_
- What is your desired salary range? \$\_\_\_\_\_ hr. to \$\_\_\_\_\_ hr.
- Type of employment desired? Full-time Part-time Temporary
- Are you able to meet the attendance requirements of the position? Yes No
- Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? Yes No
- If yes, please provide date(s) and details": \_\_\_\_\_
- \_\_\_\_\_

*(Answering "yes" to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.)*

**Educational Background**

- High School - Name of School: \_\_\_\_\_  
 # of Years Completed \_\_\_\_\_ Graduated? Yes No City \_\_\_\_\_ State \_\_\_\_\_
- College/University - Name of School: \_\_\_\_\_  
 # of Years Completed \_\_\_\_\_ Graduated? Yes No City \_\_\_\_\_ State \_\_\_\_\_  
 Degree Earned? \_\_\_\_\_ Major/Course of Study? \_\_\_\_\_
- Other (GED, Trade School, etc.) Name of School: \_\_\_\_\_  
 # of Years Completed \_\_\_\_\_ Graduated? Yes No City \_\_\_\_\_ State \_\_\_\_\_  
 Degree Earned? \_\_\_\_\_ Major/Course of Study? \_\_\_\_\_

Meadow Lane Park Association is An Equal Opportunity Employer

Employment History

Provide the following information of your past four (4) employers, assignments or volunteer activities, starting with the most recent.

Dates of employment \_\_\_/\_\_\_/\_\_\_ -- \_\_\_/\_\_\_/\_\_\_ Supervisor and Title \_\_\_\_\_
From To

Employer Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_
Address \_\_\_\_\_

Street City State Zip Code

Starting Job Title \_\_\_\_\_ Ending Job Title \_\_\_\_\_

Starting Salary \$ \_\_\_\_\_ hr. Ending Salary \$ \_\_\_\_\_ hr.

Reason for Leaving \_\_\_\_\_

Summarize the nature of work performed and job responsibilities:

\_\_\_\_\_
\_\_\_\_\_

• • •

Dates of employment \_\_\_/\_\_\_/\_\_\_ -- \_\_\_/\_\_\_/\_\_\_ Supervisor and Title \_\_\_\_\_
From To

Employer Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_
Address \_\_\_\_\_

Street City State Zip Code

Starting Job Title \_\_\_\_\_ Ending Job Title \_\_\_\_\_

Starting Salary \$ \_\_\_\_\_ hr. Ending Salary \$ \_\_\_\_\_ hr.

Reason for Leaving \_\_\_\_\_

Summarize the nature of work performed and job responsibilities:

\_\_\_\_\_
\_\_\_\_\_

• • •

Dates of employment \_\_\_/\_\_\_/\_\_\_ -- \_\_\_/\_\_\_/\_\_\_ Supervisor and Title \_\_\_\_\_
From To

Employer Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_
Address \_\_\_\_\_

Street City State Zip Code

Starting Job Title \_\_\_\_\_ Ending Job Title \_\_\_\_\_

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Summarize the nature of work performed and job responsibilities:

\_\_\_\_\_
\_\_\_\_\_

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Dates of employment \_\_\_/\_\_\_/\_\_\_ -- \_\_\_/\_\_\_/\_\_\_ Supervisor and Title \_\_\_\_\_  
From To

Employer Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Starting Job Title \_\_\_\_\_ Ending Job Title \_\_\_\_\_

Starting Salary \$ \_\_\_\_\_ hr. Ending Salary \$ \_\_\_\_\_ hr.

Reason for Leaving \_\_\_\_\_

Summarize the nature of work performed and job responsibilities:

\_\_\_\_\_  
\_\_\_\_\_

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May we contact your present employer? Yes No

Skills and Qualifications Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Personal References

Reference Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Number of years known: \_\_\_\_\_ Relationship \_\_\_\_\_

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Reference Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Number of years known: \_\_\_\_\_ Relationship \_\_\_\_\_

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Reference Name \_\_\_\_\_ Telephone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Number of years known: \_\_\_\_\_ Relationship \_\_\_\_\_

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**Applicant Statement**

I certify that all information I have provided in order to apply for and secure work with Meadow Lane Pool / Meadow Lane Park Association is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (1) cancel further consideration of this application, or (2) immediately discharge me from the employer's service, whenever it is discovered. I expressly authorize, without reservation, Meadow Lane Pool, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and education institutions, and to otherwise verify the accuracy of all information provided by me in this application, résumé or job interview. I understand that if I am considered for employment that Meadow Lane Pool may obtain information on my credit and criminal history through public agencies. I hereby waive any and all rights and claims I may have regarding Meadow Lane Pool, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me. I understand that Meadow Lane Pool does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law. I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application. If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of Meadow Lane Pool is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president. I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete and I-9 Form in this regard. I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Please mail to: Meadow Lane Pool  
PO Box 5412  
Lincoln, NE 68505

Or email application to: meadowlanepool@gmail.com